

Builder Cleaning Site Readiness Checklist

Use this professional checklist to prepare any construction site for handover, including residential, commercial, and multi-unit developments. Each item should be reviewed and confirmed before final inspection.

1. Sitewide Preparation

☐ Construction debris and waste removed

All rubble, packaging, nails, timber offcuts, and loose materials are cleared from the site. Fine dust is removed using appropriate industrial equipment to prevent airborne residue.

☐ Waste disposed of correctly

Recyclable materials, general waste, and any hazardous materials are separated and disposed of in accordance with local regulations.

☐ Safe access and movement confirmed

Walkways, stairs, ramps, and exits are clear of obstructions, trip hazards, and loose materials to allow safe site access during inspections.

2. Exterior Cleaning Tasks

☐ Exterior areas cleaned

Patios, driveways, footpaths, balconies, and entryways are swept and washed to remove dust, dirt, and construction residue.

☐ Windows and glass surfaces cleaned

All protective films, stickers, and markings are removed. Glass is cleaned thoroughly and left streak-free.

☐ Landscaping and exterior finishes checked

Paths are tidy, lighting fixtures are clean and operational, and landscaping areas are free of construction debris.

3. Interior Cleaning Tasks

☐ **All surfaces dusted and wiped**

Ceilings, walls, ledges, vents, duct grills, skirting boards, and horizontal surfaces are cleaned from top to bottom.

☐ **Floors vacuumed and mopped**

All flooring is cleared of debris, plaster dust, paint marks, and residue before final vacuuming and mopping.

☐ **Kitchens and bathrooms cleaned and sanitised**

Benchtops, sinks, tiles, cabinets, fixtures, mirrors, and appliances are thoroughly cleaned and left hygienic and presentable.

☐ **Fixtures and fittings polished**

Door handles, taps, light switches, hardware, and polished surfaces are free of fingerprints, smudges, and marks.

4. Final Quality Assurance

☐ **Final walkthrough completed**

The entire property is inspected using this checklist to ensure no areas have been missed prior to handover.

☐ **Cleaning results documented**

Photos are taken where required, and any follow-up actions or corrections are recorded for accountability.

☐ **Handover sign-off completed**

Supervisor and client sign-off confirms the site meets cleaning and readiness standards and is approved for handover.